

SHRI RAM COLLEGE, MUZAFFARNAGAR

NOTICE

Date: 01 October 2025

Subject: Five-Day Scholarship Registration & Help Desk Camp

The Scholarship Committee of Shri Ram College, Muzaffarnagar is organizing a Five-Day Scholarship Registration & Help Desk Camp from 06 October 2025 to 10 October 2025 to assist students with the online registration and application process for various Government scholarship schemes.

The camp aims to provide guidance on scholarship registration, online application submission, document verification, renewal procedures, correction of application errors, and other scholarship-related queries.

Camp Details

- Dates: 06 October 2025 – 10 October 2025
- Time: 02:00 P.M. – 4:30 P.M.
- Venue: Computer Laboratory, Department of Computer Application

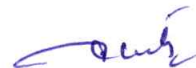
Services Available

- Fresh Scholarship Registration
- Scholarship Renewal Assistance
- Online Application Support
- Document Verification Guidance
- Uploading of Required Documents
- Scholarship-Related Counselling and Help Desk Support

All eligible students are advised to bring the following documents:

Aadhaar Card	Bank Passbook	Income Certificate
Domicile Certificate	Caste Certificate (if applicable)	Previous Mark Sheet
Admission/Fee Receipt	Passport-size Photograph	

Students are encouraged to utilize this opportunity to complete their scholarship applications accurately and within the prescribed timeline.



(Mr. Amit Tyagi)

Convenor, Scholarship Committee
Shri Ram College

REPORT
on
**Five-Day Scholarship Registration &
Help Desk Camp**
(06 October 2025 – 10 October 2025)

Organized by:
Scholarship Committee
Shri Ram College, Muzaffarnagar (U.P.)

Venue:
**Computer Laboratory, Department of Computer
Application**

Introduction

Education is a powerful tool for social and economic development, and financial assistance through government scholarship schemes plays a vital role in enabling deserving students to pursue higher education without financial hardship. Every year, a large number of students become eligible for various scholarship and fee reimbursement schemes offered by the Government of Uttar Pradesh and the Government of India. However, many students encounter difficulties during the online application process due to a lack of awareness, incomplete documentation, technical issues, or unfamiliarity with digital platforms.

To address these challenges and ensure that every eligible student receives timely guidance and support, the Scholarship Committee of Shri Ram College, Muzaffarnagar organized a Five-Day Scholarship Registration & Help Desk Camp from 06 October 2025 to 10 October 2025 in the Computer Laboratory, Department of Computer Application.

The camp was established as a dedicated facilitation centre to assist students with online registration, scholarship application submission, document verification, correction of application errors, and general counselling regarding various scholarship schemes. Throughout the five-day programme, faculty members, scholarship committee members, technical staff, and student volunteers worked together to provide comprehensive assistance, ensuring that eligible students could complete their applications accurately and within the prescribed timeline.

The initiative reflected the institution's commitment to student welfare, digital inclusion, and equitable access to higher education.

Objectives of the Camp

The camp was organized with the following objectives:

- To facilitate online registration for government scholarship schemes.
- To assist students in completing scholarship application forms accurately.
- To provide guidance on eligibility criteria and required documentation.
- To support students in uploading documents and completing online verification.
- To reduce errors in scholarship applications.
- To promote awareness regarding scholarship deadlines and renewal procedures.
- To provide one-to-one counselling for scholarship-related issues.
- To ensure that no eligible student is deprived of financial assistance due to procedural difficulties.
- To strengthen digital literacy among students while using online government portals.

Participants

The camp was open to all eligible students of the college, including fresh applicants and renewal candidates.

The participants included:

- Fresh Undergraduate and Postgraduate scholarship applicants
- Renewal Undergraduate and Postgraduate scholarship applicants

More than 250 students visited the Help Desk during the five-day camp to seek assistance with various scholarship-related services.

Inaugural Session

The camp was formally inaugurated by Dr. Perna Mittal, Principal, who appreciated the efforts of the Scholarship Committee in organizing a student-centric support programme. In his inaugural address, he emphasized that financial limitations should never become an obstacle to quality education and encouraged students to make full use of the institutional support available for scholarship registration and verification.

Mr. Amit Tyagi, Convener of the Scholarship Committee welcomed the participants and explained the objectives of the camp, the schedule of activities, and the services available at the Help Desk.

Activities Performed

1. Registration and Scholarship Orientation

The committee members focused on introducing students to various government scholarship schemes and helping new applicants create their online profiles.

Faculty members explained:

- Uttar Pradesh State Scholarship Scheme
- National Scholarship Portal (NSP)
- Fresh registration process
- Scholarship categories
- Eligibility conditions
- Required documents
- Important dates and deadlines

Students were assisted in creating user IDs, verifying mobile numbers, linking Aadhaar details, and accessing the scholarship portal.

2. Application Form Filling and Document Upload

The team was dedicated to helping students complete their online scholarship applications.

The Help Desk assisted students in:

- Filling personal details
- Entering academic information
- Uploading photographs
- Uploading Aadhaar Card
- Income Certificate
- Domicile Certificate
- Caste Certificate
- Bank Passbook
- Previous examination mark sheets
- Admission and fee receipts

Faculty members carefully guided students to ensure that all uploaded documents met the required specifications.

Special attention was given to students applying for scholarships for the first time.

3. Document Verification and Error Correction

Here focus was on reviewing submitted applications and correcting common errors before institutional verification.

The Scholarship Committee examined:

- Name mismatches
- Incorrect Aadhaar details
- Invalid bank account numbers
- IFSC code errors
- Duplicate registrations
- Missing documents
- Incorrect category selection
- Income certificate discrepancies

Students received individual counselling regarding corrections and were guided through the process of updating their applications before final submission.

4. Scholarship Counselling and Grievance Redressal

The faculty members were devoted to resolving scholarship-related queries and addressing individual concerns.

Common issues discussed included:

- Scholarship renewal
- Fee reimbursement
- Application status tracking
- Scholarship rejection reasons
- Income certificate validity
- Aadhaar authentication
- Bank account linkage
- Document verification procedures

Faculty members and technical staff provided personalized guidance to students, ensuring that all doubts were clarified.

The Help Desk also assisted students in recovering forgotten passwords and updating profile information.

5. Final Verification and Application Submission

The team focused on completing pending applications and ensuring that students submitted error-free forms.

The Scholarship Committee verified:

- Academic details
- Uploaded documents
- Fee information
- Bank account details
- Aadhaar linkage
- Application completeness

Students were informed about the next stages of institutional verification and advised to regularly monitor their scholarship status on the official portal.

Facilities Provided During the Camp

To ensure a smooth registration process, the following facilities were made available:

- High-speed internet-enabled computer systems
- Online registration support

- Technical assistance
- Document scanning
- Printing facilities
- Individual counselling
- Scholarship Help Desk
- Faculty guidance
- Administrative support
- Application verification assistance

The Computer Laboratory remained fully operational throughout the camp, enabling students to complete online registration under the supervision of committee members.

Outcomes of the Camp

The camp successfully achieved its intended objectives and produced several positive outcomes:

- A large number of students successfully completed scholarship registration.
- Application errors were significantly reduced through careful verification.
- Students gained confidence in using online government portals.
- Awareness regarding scholarship schemes increased considerably.
- Institutional verification became more systematic and efficient.
- Technical issues were resolved promptly, reducing delays in application submission.

The initiative promoted digital literacy and strengthened student support services within the institution.

Learning Impact

The programme enhanced students' understanding of:

- Government scholarship schemes
- Digital application processes
- Document management
- Online verification procedures
- Importance of accurate data submission
- Timely completion of scholarship formalities

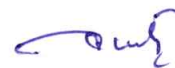
It also encouraged students to become more responsible and self-reliant while interacting with digital government services.

Conclusion

The Five-Day Scholarship Registration & Help Desk Camp, organized by the Scholarship Committee of Shri Ram College, Muzaffarnagar, proved to be a highly successful and impactful student welfare initiative. By providing personalized guidance, technical assistance, and systematic support throughout the scholarship registration process, the camp enabled a large number of eligible students to complete their applications accurately and on time.

The collaborative efforts of the Scholarship Committee, Department of Computer Application, faculty members, technical staff, and student volunteers created a supportive environment where students could confidently overcome procedural and technical challenges. The programme not only strengthened awareness about government scholarship schemes but also promoted digital inclusion, transparency, and efficient service delivery.

The success of the camp reaffirmed the college's commitment to ensuring that every deserving student has access to financial assistance and equal opportunities for higher education. The Scholarship Committee expressed its sincere gratitude to the Principal, faculty members, administrative staff, technical team, and all participating students for their wholehearted cooperation in making the camp a meaningful and successful initiative.



(Mr. Amit Tyagi)

Convenor, Scholarship Committee
Shri Ram College

